

ENG 221 – Oral Communication

Course Description

Concentrates on the elements and functions of oral communications, studying and practicing various types of oral presentations. Leads the student to first present short speeches (unwritten), and then longer, more formal speeches. Involves student participation in group presentations through planning, organization, and final delivery.

Instructional Materials

Verderber, R. F., Verderber, K. S., & Sellnow, D. D. (2008-2009). *COMM: 2011 custom edition*. Boston, MA: Wadsworth/Cengage/4ltrpress.

Maimon, E., Peritz, J., & Yancey, K. (2012). *A writer's resource: A handbook for writing and Research*: (4th. ed.). New York, NY: McGraw-Hill.

Course Learning Outcomes

1. Formulate strategies for effective communication in public, collaborative, and private situations.
2. Design strategies to overcome speech anxiety.
3. Explain the role of culture in communication.
4. Explain the perception process in communication.
5. Employ effective listening and responding strategies.
6. Identify and employ ethical communication practices.
7. Evaluate audience.
8. Recognize effective elements of verbal and non-verbal communication.
9. Compose informative and persuasive messages.
10. Apply critical thinking skills when listening, reading, writing, and speaking.
11. Use technology and information resources to research, create, organize and support communications.